To use Co’s Letterhead

**DECLARATION FORM FOR EXPORT CONSIGNMENTS OF FOOD PRODUCTS BY QUALIFIED PERSON (QP) (WITH EFFECT FROM 1 JULY 2024)**

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| 1 | **Details of Exporter/Consignor** | |
| 1.1 | Name of Company |  |
| 1.2 | Name of Contact Person |  |
| 1.3 | Address |  |
| 1.4 | SFA Food Establishment Licence Number |  |
| 1.5 | Email Address |  |
| 1.6 | Contact Number |  |

|  |  |  |
| --- | --- | --- |
| 2 | **Details of Manufacturer (if exporter/consignor is not the manufacturer)** | |
| 2.1 | Name of Company |  |
| 2.2 | Name of Contact Person |  |
| 2.3 | Address |  |
| 2.4 | SFA Food Establishment Licence Number |  |
| 2.5 | Email Address |  |
| 2.6 | Contact Number |  |

|  |  |  |
| --- | --- | --- |
| 3 | **Details of Export Consignment** | |
| 3.1 | Product Description |  |
| 3.2 | Production Date |  |
| 3.3 | Expiry Date |  |
| 3.4 | Lot/batch Number |  |

(\*) to attach sample submission form, process flow chart, photograph (of product packaging, product and export consignment) and test report (if applicable)

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| 4 | **Details of Raw Materials (of animal origin)** | | | | |
| 4.1 | Product Name |  |  |  |  |
| 4.2 | Production Date |  |  |  |  |
| 4.3 | Expiry Date |  |  |  |  |
| 4.4 | Batch/lot Number |  |  |  |  |
| 4.5 | Country of import |  |  |  |  |
| 4.6 | Health Certificate from Country of Origin (Health Number & Date  (@) |  |  |  |  |

(@) – to attach document if applicable

|  |  |  |
| --- | --- | --- |
| 5 | **Details of heat treatment** | |
| 5.1 | Heat Processing Parameters (#) |  |

(#) - to attach heat treatment records if applicable

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| 6 | **Company’s Declaration** |  |
| 6.1 | Name of Qualified Person (QP) (as in NRIC) |  |
| 6.2 | Declaration by QP | I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare the following statements to be true.     * My company is allowed to export this product to the importing country * The food product and its raw materials are approved for export into the importing country * The food product is manufactured in the abovementioned SFA-licensed food establishment * The product and test results of the sample comply with the requirements of importing country (please delete if not applicable) * The export consignment meets requirements of importing country |
| 6.3 | Signature by QP |  |
| 6.4 | Date of Submission |  |
| 6.5 | Company Stamp |  |